



City of Tacoma

Citizen Police Advisory Committee Minutes

Monday, January 22, 2020

Tacoma Municipal Building, Room 243

Tacoma, WA

6:00 p.m.

The CPAC is comprised of Chair Alex Strautman, Vice Chair Kiara Daniels, and Committee Members Louis Cooper, Krystle Edwards, Stephen Hagberg, and Dana Coggon.

Present: Alex Strautman, Krystle Edwards, Stephen Hagberg, Dana Coggon (arriving at 6:11 p.m.), and Louis Cooper, Kiara Daniels

Absent: Krystle Edwards (excused)

Staff Present: Staff Liaison Latasha Ware, City Manager's Office, Executive Liaison Tanisha Jumper (joined via phone at 6:27 p.m.), and Tacoma Police Department (TPD) LT. Christopher Karl

Staff Absent: N/A

Welcome and Introductions

At approximately 6:02 p.m., the regular meeting was called to order and everyone introduced themselves at the table.

Approval of the Agenda

6:04 p.m.: Approval of the agenda for the CPAC meeting held on January 22, 2020.

MOTION: Committee Member (CM) Hagberg moved to approve agenda for the January 22, 2020, CPAC meeting.

SECONDED BY: Vice Chair Daniels

Motion passed unanimously

Approval of the Minutes

6:06 p.m.: Approval of the minutes for the December 9, 2020, CPAC regular meeting.

MOTION: CM Hagberg moved to approve the minutes for the December 9, 2020, meeting.

SECONDED BY: Vice Chair Daniels

Motion passed unanimously

BRIEFING ITEMS

TPD Liaison Update

At approximately 6:07 p.m., Tacoma Police Department (TPD) LT. Christopher Karl reported that Matrix Consulting Company was selected as the vendor to complete TPD staffing study.

CTRT Update

At approximately 6:08 p.m., Staff Liaison Ware reported that the selection committee accepted the proposal of the single vendor applicant. Neighborhood & Community Services (NCS) City Dept. staff are working to finalize the deal and begin implementation; a contract is expected soon.

Committee Openings Update

At approximately 6:10 p.m., Staff Liaison Ware advised the committee that the Community, Vitality, and Safety Council (CVS) Standing Committee pushed back CPAC applicant interviews to March 26, 2020. Staff liaison was unaware of the number of applications received thus far. City Clerk's office agreed to continue to accept applications for the committee and add them to the batch to be reviewed in the upcoming round, despite application end date of January 26, 2020.

CPAC Annual Report Review

At approximately 6:14 p.m., CM Hagberg provided a draft of a 2019 annual report and requested committee members to review/provide feedback to be included in February 27, 2020, presentation to CVS Standing Council Committee.

Liaison Ware to provide City Council PowerPoint template and example of the standing committee templates – CPAC to consider standardizing report out to match City Council standing committee annual report out template.

CPAC Retreat Logistics

At approximately 6:17 p.m., Liaison Ware requested CPAC feedback on location, date, and time of proposed annual retreat. CPAC advised liaison that the prior years' retreats were held at Urban Waters on a Saturday, and the committee requested the same accommodations, if possible. Committee determined that an early April 2020 retreat would work best to ensure new appointees are invited to participate.

Committee members advised liaison that City provided light refreshments for retreat in 2019.

SUBCOMMITTEE REPORTS

Policy and Program Review Sub-Committee

6:27 p.m.: Executive Liaison Jumper dialed-in to discuss Bloomberg Harvard Report Metrics and opportunities for CPAC engagement. Committee discussed the possibility for collaboration on TPD community engagement metrics. CPAC will consider and discuss further at April 2020 retreat.

Executive Liaison Jumper also suggested a CPAC/Project Peace Collaboration and arranging regular (perhaps quarterly) updates on Project Peace during CPAC regular meetings. CPAC to consider and discuss further at April 2020 retreat.

Outreach Sub-Committee

6:30 p.m.: CM Coggon advised there was no update outside of Liaison Ware's recruitment report out.

Data and Trends Sub-Committee

No update was provided – CM Hagberg provided updates during annual report discussion.

PUBLIC COMMENT

6:36 p.m.: A city resident shared concerns regarding outreach efforts of community liaison officers and materials distributed at the South Tacoma Neighborhood Council, advising residents not to keep their registrations in their cars. Resident requested clarification on whether or not residents are required to have a registration present when being pulled over.

Lt. Karl provided feedback that residents are required to carry registrations, but, like insurance laws, a photograph of the documentation is legally sound.

OTHER ITEMS OF INTEREST

MOTION: Vice Chair Daniels made a motion to elect CM Hagberg as temporary Vice Chair until elections at April 2020 committee retreat.

SECONDED BY: CM Coggon

Motion passed

TOPICS FOR FUTURE MEETINGS

- February Meeting – TPD Training on complaint reporting process
- Police Staffing Study Progress & Implementation
- New Committee member recruitment updates
- Open Public Meeting Act / Public Records Act Committee Member Training
- CTRT update
- 2020 Committee Retreat (A copy of the 2019 Retreat Summary was redistributed to CPAC members as part of 12/9/2019 Meeting information packet)
 - Officer and Sub-Committee assignments
 - 2020 committee goals/strategy

ADJOURNMENT

6:48 p.m.

MOTION: CM Cooper

SECONDED: Vice Chair Hagberg

Motion passed

Alexander Strautman, Chair

Latasha Ware, Staff Liaison, City Manager's Office